



AmeriCorps is a national service program that engages 80,000 individuals of all ages and backgrounds annually in service to their communities and America.

Be a part of this national service movement that focuses on:

1. **Getting Things Done** – a chance to make your mark on a specific community need
2. **Strengthening Communities** – making the communities and organizations where you serve stronger
3. **Encouraging Responsibility** – developing leaders that continue service to community and civic life
4. **Expanding Opportunity** – providing training and development to prepare members in future personal and professional endeavors



ARKANSAS ADULT LEARNING

ResourceCenter

Adult Education AmeriCorps Program

Phone: 501-907-2490
aalrc.org/ameriCorps

Want to make a difference for Adult Education students?

The Adult Education AmeriCorps Program wants YOU!

Adult Education is **1 of 14 organizations statewide** to receive funding from Engage Arkansas and the Corporation for National and Community Service to operate an AmeriCorps Life Coach program to support adult education students.

In the programs' **inaugural year**, we seek individuals who can serve 900 hours
from **October 5, 2020 – July 31, 2021** as an Adult Education AmeriCorps Life Coach.

Qualifications:

- Must be 18 years or older when applying
- Must have obtained a high school diploma, GED or Associates Degree from an accredited university
- Willingness to meet service hour requirement outlined above
- Knowledgeable of the adult education mission
- Ability to meet and build relationships with diverse groups
- Ability to participate and speak at community events as a representative of the adult education program and AmeriCorps.
- Maintain a flexible service schedule
- Must have access to transportation
- Must be highly motivated and able to work with minimal direct supervision
- Must have excellent interpersonal and organizational skills
- Ability to communicate effectively orally, in writing and in public presentation settings

Benefits:

- Monthly living allowance of \$675.00
- Education award of \$3,097.50 to repay qualified student loans and pay certain education costs at qualified institutions
- Student loan deferment
- Access to professional training and development opportunities

To Apply:

<https://my.americorps.gov/mp/listing/viewListing.do?fromSearch=true&id=98139>

POSITION DESCRIPTION ANNOUNCEMENT

Position Title: Adult Education AmeriCorps Life Coach

Member Duties:

- Teach adult learners on a weekly basis, one-on-one or in a classroom setting, to improve their basic skills and workforce readiness.
- Develop individual student plans and help student track goals.
- Provide a continuum of services to span adult education instruction from High School Equivalency to post-secondary education and/or the workforce.
- Provide information on careers, career pathways, and educational requirements.
- Identify the educational and career options appropriate for each student and assist with the analysis of each option, including possible outcomes and their implications.
- Conduct weekly presentations on topics such as job search, interview, and study skills.
- Track student's progress of academic, career and personal growth by working collaboratively with instructional staff.
- Connect students and adults to support services that will ease the transition to postsecondary education.
- Assist the adult education program in recruiting, training, and supporting volunteers who will provide basic tutoring services.
- Collaborate with civic groups, adult education centers, literacy councils, schools, and other organizations in the community to recruit volunteers and adult learners.
- Receive training for Career Service Providers.
- Assist the adult education program with intake and assessment of adult learners needing services.
- Recruit volunteers.

Service Location: Cities in AR: Conway, De Queen, Clarksville, Paragould, El Dorado, North Little Rock, Monticello, and Helena

Program Benefits: Education award upon successful completion of service, Stipend or Living Allowance (\$6,750 annually, which is taxable), Training

Program Start/End Date: 10/5/2020 – 7/31/2021

Accepting Applications: 8/25/2020 – 9/18/2020

Service Areas: Community and Economic Development, Community Outreach, Education

Skills: Counseling, Communications, Computers/technology, Conflict Resolution, Education, First Aid, Leadership, Public Speaking, Recruitment, Teaching/Tutoring, Writing/Editing, Youth Development, General Skills, Team Work